



REPUBLIC OF SOUTH AFRICA

OFFICE OF THE CHIEF JUSTICE

The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a national department on 3 September 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person are required to capacitate the Office:

REFERENCE: 2015/07/WC

POST: LAW RESEARCHER

CENTRE: WESTERN CAPE HIGH COURT: CAPE TOWN

PACKAGE: R 270 804 – R 318 984 per annum (All inclusive). The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- An appropriate 4 year legal degree or equivalent qualification; LLM will be an added advantage
- 0-3 years' experience in an legal environment
- A valid drivers' license.

SKILLS AND COMPETENCIES:

- Ability to speak and write in English;
- Computer literacy (MS Word and Excel);
- Project management skills (Including planning and organising ability);
- Report writing;
- Ability to integrate knowledge from diverse sources
- Ability to work under pressure;
- Research and analytical skills;
- Accuracy and attention to detail

KEY RESPONSIBILITY AREAS:

- Conduct legal research as may be required from time to time by the courts;
- Perform quasi-judicial functions;
- monitoring and bringing to the attention of judiciary new developments in law and jurisprudence;
- Performing and court-related work requested to improve the efficiency of the courts; Conduct all research as required by the Judge President's Office.

ENQUIRIES: Mr. L Kolosa ☎ (021) 480 2411

APPLICATIONS: Quoting the relevant reference number, direct your application to:

**The Provincial Head: Office of the Chief Justice Service Centre Western Cape
Address: 35 Keerom Street, Cape Town, 8000 or Private Bag X9020, Cape
Town, 8000**


CLOSING DATE: 27 February 2015

NOTE: In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on Form Z83, obtainable from any Public Service Department. A Z83 & CV must be accompanied by certified copies of qualifications, identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Successful candidates may be required to undergo security clearance.

If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions.

Please refer to the Recruitment Policy in terms of relocation and resettlement enquiries.

We welcome applications from persons with disAbilities 

CHIEF DIRECTOR CORPORATE SERVICES: HUMAN RESOURCE MANAGEMENT