



REPUBLIC OF SOUTH AFRICA

OFFICE OF THE CHIEF JUSTICE

The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a national department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person are required to capacitate the Office:

REFERENCE : 2016/110/OCJ

POST : RE-ADVERT SENIOR LAW RESEARCHER (1 POST) (candidates who previously applied need to re-apply as previous applications will not be considered)

CENTRE : THE HIGH COURT OF SOUTH AFRICA GAUTENG
DIVISION:PRETORIA

SALARY : R 389 145.00 per annum. The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- An LLB degree or four year recognized legal qualification
- At least three to five years experience in legal research/Law Researcher
- Valid driver's license
- Shortlisted candidates will be required to perform a one day research assignment at the High Court and submit research memorandum upon completion of the research assignment.

KEY RESPONSIBILITY AREAS:

- Conduct and co-ordinate legal research as may be required ,from time to time ,by the Court

- Perform quasi-judicial functions, such as editing of judgements, proofreading and assisting in the preparation of speeches/papers for presentation by Judges
- Monitor and bring to the attention of judges new developments in law and jurisprudence.
 - Performing any court related work which may be required by the office of Judge President for, inter alia, the purposes of improving the efficiency of the Court
- Supervise junior Law Researchers
- Proof reading including checking of citation appearing in judgement
- Ability to defend research findings
- Research and retrieve material for the library accessibility to Court, physically and electronically
- Liaise with Court Manager with regard to HR and Finance policies.

SKILLS AND COMPETENCIES:

- Research skills,
- Very good communication skills (verbal and written)
- Very good report writing skills
- Problem analyzing, solving and planning skills
- Decision making skills
- Time management skills
- Creative and analytical thinking skills

ENQUIRIES: Ms Lutendo Netshitomboni ☎ (011) 335 0392

APPLICATIONS: Quoting the relevant reference number, direct your application to: Provincial Head, Office of the Chief Justice, Gauteng Region, Private Bag X07, Johannesburg, 2000 or Physical Address: High Court of South Africa: Gauteng Local Division: Johannesburg, 12th Floor Cnr. Prichard and Kruis Street: Johannesburg.

CLOSING DATE: **20 May 2016**

NOTE: In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on Form Z83, obtainable from any Public Service Department. A Z83 & CV must be accompanied by certified copies of qualifications, identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources

policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre Vetting (Pre-Screening) Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions.

Please refer to the Recruitment Policy in terms of relocation and resettlement enquiries.

We welcome applications from persons with disAbilities 