



OFFICE OF THE CHIEF JUSTICE
REPUBLIC OF SOUTH AFRICA

The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a national department on 3 September 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The service of the following dynamic person is required to capacitate the Office:

REFERENCE : 2015/132/LP/OCJ

POSTS : PRINCIPAL COURT INTERPRETER (1 POST)

CENTRE : LIMPOPO HIGH COURT: POLOKWANE

SALARY : R289 320 – R 350 025 per annum. The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- NQF level 5/Grade 12 and a Diploma /Degree
- Five years of practical experience as a Court Interpreter;
- Proficiency in two or more indigenous languages and English;
- A valid driver`s license

Language requirements:

- English, Afrikaans, N. Sotho, IsiZulu, IsiSwati, TshiVenda, Shona and XiTsonga would be an added advantage:

Skills and Competencies:

- Good communication skills(written and verbal);
- Computer literacy (MS Office);
- Administration and organizational skills;
- Ability to maintain interpersonal relations;
- Accuracy and attention to detail;
- Managerial skills

DUTIES AND RESPONSIBILITIES

- Supervising Court Interpreters;
- Interpret in high profile cases;
- Manage Performance of Court Interpreters;
- Train and develop Court Interpreters;
- Attend to personnel administrative matters;
- Checking registers;
- Co-ordinate and compile statistics;

ENQUIRIES: Ms Ndalamo Phadziri ☎ (015) 287 2038

APPLICATIONS: Quoting the relevant reference number, direct your application to: OCJ Provincial Head, Private Bag X9526, POLOKWANE, 0700 OR PHYSICAL ADDRESS: Office of the Chief Justice Service Centre, No. 92 Bok Street, POLOKWANE, 0700

CLOSING DATE: **4 September 2015**

NOTE: In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on Form Z83, obtainable from any Public Service Department. A Z83 & CV must be accompanied by certified copies of qualifications, identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Personal Suitability checks (criminal record, citizenship & financial / asset record checks (only applicable to posts relating to Finances) qualification and employment verifications. Successful candidates may be required to undergo security clearance.

If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions.

Please refer to the Recruitment Policy in terms of relocation and resettlement enquiries.

We welcome applications from persons with disAbilities 

CHIEF DIRECTOR CORPORATE SERVICES: HUMAN RESOURCE MANAGEMENT