



OFFICE OF THE CHIEF JUSTICE
REPUBLIC OF SOUTH AFRICA

The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person are required to capacitate the Office:

- POST** : **SENIOR LAW RESEARCHER REF: 2016/209/OCJ**
- SALARY** : R 389 145.00 – R 458 385.00per annum. The successful candidate will be required to sign a Performance Agreement.
- CENTRE** : Supreme Court of Appeal: Bloemfontein
- REQUIREMENTS** : LLB or equivalent qualification; 3 Years appropriate legal research experience (experience as a legal practitioner would be an advantage); Knowledge of the South African Constitutional and Judicial Framework and an understanding of the functioning of the Superior and Lower Court Systems; Proven ability to draft documents and legal instruments; Experience in electronic (legal data bases) research. **Skills and Competencies:** Analytical skills; Report writing and presentation skills; Interpersonal relations; Planning and organizing; Computer literacy; Communication (written and verbal) skills; Presentation skills; Supervisory skills; Fluency in written and spoken English
- DUTIES:** Conduct legal research for the judges of the court as directed from time-to-time; Supervise and co-ordinate the work of the researchers; Maintain a repository of research products; Ensure the effective and efficient use of legal materials allocated to the court.
- ENQUIRIES** : Ms C Martin ☎ (051) - 412 7423
- APPLICATIONS:** Quoting the relevant reference number, direct your application to:

The Director, Supreme Court of Appeal, Private Bag X258, BLOEMFONTEIN, 9300 OR
Hand deliver to: The Supreme Court of Appeal, Corner President Brand and Elizabeth Street, BLOEMFONTEIN.
- CLOSING DATE:** **5 AUGUST 2016**
- NOTE:** In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on Form Z83, obtainable from any Public Service Department. A Z83 & CV must be accompanied by certified copies of qualifications, identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre Vetting (Pre-Screening) Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job.

If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions.

Please refer to the Recruitment Policy in terms of relocation and resettlement enquiries.

We welcome applications from persons with disAbilities 