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The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a national department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic persons are required to establish the Office:

- REFERENCE NO** : 2018/02/OCJ
- POST** : **DEPUTY DIRECTOR: RISK MANAGEMENT**
- SALARY** : R 657 558.00 – R774 576.00 per annum (all-inclusive remuneration package). The successful candidate will be required to sign a performance agreement.
- CENTRE** : **NATIONAL OFFICE: MIDRAND**
- LEVEL** : **11**
- REQUIREMENTS** : Grade 12 and a three year National Diploma/ B Degree in Risk Management, Auditing and Finance or equivalent qualification. Five (5) years working experience in a risk management and auditing environment of which three (3) years' should be at supervisory level. Knowledge: Public Sector Risk Management Framework; ISO 31000, COSO Framework; King Report on Corporate Governance; Labour legislation relevant to the post (Public Finance Management Act, Protected Disclosure Act, Basic Conditions of Employment Act, Public Service Act, etc); Treasury Regulations; Anti-fraud and corruption policies; Criminal and commercial law; Policies and procedures. Must be in possession of a valid driver's licence. Experience in identifying new risks and rolling out risk management methodology. **Skills and competencies:** Skills: Analytical; Strategic management; Financial management; Facilitation; Investigation; Interviewing; People management; Computer literacy; Time management; Communication; Interpersonal relations; Work well under pressure; Presentation; Planning and organising. Knowledge of CURA or BARNOWL systems. Position is ideal for a person who is deadline driven, results oriented, assertive and a team player.
- DUTIES** : Develop, implement and maintain an Enterprise Risk Management (ERM) framework and supporting policies. Develop and facilitate the implementation of a fraud prevention plan and anti-corruption strategy. Embed a risk management culture, risk awareness and anti-fraud awareness. Facilitate the compilation of Strategic and Operation Risk Registers. Assess and maintain the risk maturity profile of the Department. Develop and implement a business continuity policy for the Department. Facilitate the implementation of risk based combined assurance. Facilitate the functioning of the departmental Risk Management Forum. Properly and timeously communicate relevant information to equip the relevant stakeholders to identify, assess and respond to risks. Ensure submission of accurate and timeous risk management reports to all departmental management structures. Manage the resources within the Risk Management Unit.
- ENQUIRIES** : **Ms B Motene (010) 493 2500**
- APPLICATIONS** : Quoting the relevant reference number, direct your application to: The Director: Human Resource Management, Office of the Chief Justice, Private Bag X10, Marshalltown, 2107. Applications can also be hand delivered to: The Office of the Chief Justice, No 188, 14th Road, Noordwyk, Midrand.
- CLOSING DATE** : **9 FEBRUARY 2018**



**NOTE:**

In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on Form Z83, obtainable from any Public Service Department. A Z83 & CV must be accompanied by certified copies of qualifications, identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre Vetting (Pre-Screening) Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency. All candidates selected for SMS posts must undergo competency assessment test after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions.

Please refer to the Recruitment Policy in terms of relocation and resettlement enquiries.

**We welcome applications from persons with disAbilities** 

