



The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a national department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person are required to capacitate the Office:

REFERENCE	: 2016/01/OCJ
POST	: DIRECTOR: CURRICULUM DEVELOPMENT
CENTRE	: NATIONAL OFFICE: SAJEI
LEVEL	: SENIOR MANAGEMENT SERVICE (SMS) LEVEL 13
SALARY	: R 864 177. 00 – R 1017 972.00 per annum. The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- A relevant degree in Education/ Curriculum/ Instruction or equivalent. A post graduate qualification in Law will be an added advantage.
- 5-6 years' proven experience in program/ curriculum design and development cycle.
- Practical knowledge of curriculum and material design, development and review.
- Understanding of the criminal justice environment and judicial education will be an added advantage.
- Advanced computer literacy
- A valid driver's license.

KEY PERFORMANCE AREAS:

- Manage and oversee all functions in relation to Judicial curriculum development, design, monitoring and review.
- Lead the development and review of Judicial education material in line with legislative and policy changes.
- Monitor and evaluate the implementation of judicial education and training programs.
- Manage the identification of training needs for the Judiciary and other relevant stakeholders.
- Introduce best practice in judicial curriculum development.
- Develop and implement blended learning approach and instructional methodology (online, face-to-face and peer-to-peer learning).
- Provide support and expert advice to SAJEI Curriculum Development Committee.
- Develop a quality assurance review process of existing and new curricula.

SKILLS AND COMPETENCIES:

- Planning and organizing
- Research capability
- Report writing Skills
- Project management
- Analytical and problem solving skills
- Networking skills
- Excellent Interpersonal skills
- Presentation skills.
- Communication and liaison skills

ENQUIRIES: The Director: Human Resources (011) 838 2010

APPLICATIONS: Quoting the relevant reference number, direct your application to:
The Director: Human Resources, Office of the Chief Justice, Private Bag X10, **MARSHALLTOWN**, 2107. For the attention of HR Directorate. Applications can also be hand delivered to the Office of the Chief Justice, Human Resource Management, 13th floor, Edura House, 41 Fox Street, Johannesburg.

CLOSING DATE: **5 FEBRUARY 2016**

NOTE: In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on Form Z83, obtainable from any Public Service Department. A Z83 & CV must be accompanied by certified copies of qualifications, identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered. The successful candidate/s will be subjected to Pre Vetting (Pre-Screening). Financial records will only be checked and considered for applicants applying for finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Successful candidates may be required to undergo security clearance.

If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions.

Please refer to the Recruitment Policy in terms of relocation and resettlement enquiries.

We welcome applications from persons with disAbilities

