



188, 14th Road, Noordwyk, Midrand, 1685
Private Bag X10, Marshalltown, 2107
Tel: +27 10 493 2500 (Switchboard)
E-mail: info@judiciary.org.za
www.judiciary.org.za

OFFICE OF THE CHIEF JUSTICE TENDER ADDENDUM FOR BID NO OCJ2021/13

TO:	ALL TENDERERS
DATE:	01 DECEMBER 2021
FROM:	OFFICE OF THE CHIEF JUSTICE
BID NO:	OCJ2021/13
SUBJECT:	ADDENDUM NO.01

ADDENDUM 1: TERMS OF REFERENCE TO REQUEST FOR BIDS FROM SERVICE PROVIDERS FOR BID NO OCJ2021/13: APPOINTMENT OF A TRAVEL MANAGEMENT COMPANY TO PROVIDE TRAVEL, ACCOMMODATION AND CONFERENCE FACILITIES TO THE OFFICE OF THE CHIEF JUSTICE (OCJ) FOR A PERIOD OF THIRTY-SIX (36) MONTHS

**BID NO: OCJ2021/13
ADDENDUM NO.01**

**COMPLIED BY
Office of the Chief Justice
Private Bag x10
Marshalltown
2107**

ADDENDUM 1: TERMS OF REFERENCE TO REQUEST FOR BIDS FROM SERVICE PROVIDERS FOR BID NO OCJ2021/13: APPOINTMENT OF A TRAVEL MANAGEMENT COMPANY TO PROVIDE TRAVEL, ACCOMMODATION AND CONFERENCE FACILITIES TO THE OFFICE OF THE CHIEF JUSTICE (OCJ) FOR A PERIOD OF THIRTY-SIX (36) MONTHS

This addendum forms part of addendum 01 tender document for BID NO OCJ2021/13.

Each tenderer for this contract shall incorporate the following amendments and additions as part of their respective tenders.

Each tenderer is required to acknowledge receipt and acceptance of the amendments and additions contained in this addendum and to submit the completed addendum with the tender.

The following corrections/additions to the Bid documents have been made:

1. CORRECTIONS

1.1 Corrections under Communication

Section 7.1 should read as follows: **“The last day of making enquiries to the OCJ is 09 December 2021 at 16:00.”**

1.2 Corrections under A2 Technical scorecard and Compliance Checklist

Section 1.1 should read as follows: **“Section 16.3.1 (H)”**.
Section 1.2 should read as follows: **“Section 16.3.1 (I)”**.

2. ACCEPTANCE AND INCORPORATION OF ADDENDUM NO.2

I/we accept that Addendum No.1 forms part of the tender documents.

I/We confirm that I/we

- a) Have noted the contents of this addendum;
- b) Have fully considered the addendum; and
- c) Have incorporated the addendum and additions contained in this addendum in my/our tender for Bid no. OCJ2021/13

NAME OF TENDERER (BLOCK LETTERS)

NAME OF SIGNATORY (BLOCK LETTERS)

SIGNED ON BEHALF OF THE TENDERER:

DATE:

TENDERER'S ADDRESS

.....

ADDENDUM 1: TERMS OF REFERENCE TO REQUEST FOR BIDS FROM SERVICE PROVIDERS FOR BID NO OCJ2021/13: APPOINTMENT OF A TRAVEL MANAGEMENT COMPANY TO PROVIDE TRAVEL, ACCOMMODATION AND CONFERENCE FACILITIES TO THE OFFICE OF THE CHIEF JUSTICE (OCJ) FOR A PERIOD OF THIRTY-SIX (36) MONTHS

.....

TENDERER'S TEL NO
TENDERER'S FAX NO
NAME OF WITNESSES: 1
(BLOCK LETTERS)
SIGNATURE OF WITNESS: 1
DATE:

NAME OF WITNESS: 2
(BLOCK LETTERS)
SIGNATURE OF WITNESS: 2
DATE:

**OFFICE OF THE CHIEF JUSTICE TENDER ADDENDUM FOR BID NO OCJ2021/13
FORM FOR RECEIPT OF ADDENDUM NO. 1**

NB: This form for the receipt of addendum no.1 must be completed by the tenderer and submitted with the tender document (must be attached),

I/We acknowledge receipt of Addendum No.1 and have noted its contents.

SIGNED ON BEHALF OF THE TENDERER:
NAME OF SIGNATORY:
NAME AND ADDRESS OF TENDERE:
TEL NO:
FAX NO.
DATE: