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## TENDER ADDENDUM REF NR OCJ2018/05

|          |                               |                      |
|----------|-------------------------------|----------------------|
| TO       | : TO ALL TENDERERS            | DATE: 24 AUGUST 2018 |
| FROM     | : OFFICE OF THE CHIEF JUSTICE | REF NR: OCJ2018/05   |
| SUBJECT: | ADDENDUM NO.1                 |                      |

### OFFICE OF THE CHIEF JUSTICE FOR

**Request for Proposal for Appointment of a service provider to implement WI-FI Solution at the selected superior courts**

**BID NO: OCJ2018/05  
ADDENDUM NO.1**

#### **COMPLIED BY**

**Office of the Chief Justice  
Private Bag x10  
Marshalltown  
2107**

This addendum forms part of the tender document.

Each tenderer for this contract shall incorporate the following amendments and additions as part of their respective tenders.

Each tenderer is required to acknowledge receipt and acceptance of the amendments and additions contained in this addendum and to submit the completed addendum with the tender.

The following amendments and additions to the Bid documents are hereby made:

#### **1. COMPULSORY SITE INSPECTION**

The indicated date for the compulsory site inspection for the Supreme Court of Appeal (SCA) of 21 August 2018 (21/08/2018) is incorrect. The correct date is 23 August 2018 (23/08/2018).



**2. CLOSING DATE**

The indicated closing date of 07 August 2018 on page 10 of the Terms of Reference (TOR) is incorrect. The correct closing date is 07 September 2018.

**3. PRICING SCHEDULE**

Pricing for support and maintenance for year 2 and year 3 is removed from the pricing schedule. Suppliers must propose a stand-alone Service Level Agreement (SLA) for year 2 and year 3 for hourly rates. The “Guide on Hourly Rates for Consultants” issued by the Department of Public Service and Administration will apply.

**4. Section A: Number of devices connecting to Wi-Fi Network.**

**a. CONSTITUTIONAL COURT:**

| CONSTITUTIONAL COURT:  | OFFICES REQUIRING WI-FI COVERAGE AND MINIMUM NUMBER OF DEVICES THAT WILL BE CONNECTING TO THE W-FI NETWORK.                               |
|------------------------|---|
| GROUND FLOOR / LEVEL A | G1 to G5<br>Each office will have 3 devices connected to it.  |
| FIRST FLOOR / LEVEL B  | 1-1 to 1-10<br>Each office will have 3 devices connected to it, except:<br>1-6 to 1-9 – Each office will have 20 devices connected to it. |
| SECOND FLOOR / LEVEL C | 2-1 to 2-5<br>Each office will have 3 devices connected to it.  |

**b. THE HIGH COURT OF SOUTH AFRICA GAUTENG DIVISION, PRETORIA**

|   |                                  |
|---|----------------------------------|
| THE HIGH COURT OF SOUTH AFRICA GAUTENG DIVISION, PRETORIA |                                  |
| a. HIGH COURT   | OFFICES REQUIRING WI-FI COVERAGE |
| GROUND FLOOR  | G1 to G4                         |



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|               |  |
|---------------|--|
|               | Each office will have 20 devices connected to it   |
| FIRST FLOOR   | 1-1 and 1-2<br>Each office will have 3 devices connected to it   |
| SECOND FLOOR  | 2-1 to 2-11<br>Each office will have 3 devices connected to it.<br><br>2-7 to 2-10 - Each office will have 20 devices connected to it. |
| THIRD FLOOR   | 3-1 to 3-7<br>Each office will have 3 devices connected to it,   |
| FORTH FLOOR   | 4-1 to 4-6 - Each office will have 3 devices connected to it<br><br>4-7 to 4 -13 - Each office will have 20 devices connected to it.   |
| FIFTH FLOOR   | 5-1 to 5-7<br>Each office will have 3 devices connected to it.   |
| SIXTH FLOOR   | 6-1 to 6-6<br>Each office will have 3 devices connected to it.<br>6-7 to 6-13 - Each office will have 20 devices connected to it,      |
| SEVENTH FLOOR | 7-1 to 7-4<br>Each office will have 3 devices connected to it, except:<br>7.2 and 7.3 which is an open area which requires 50          |
| EIGHT FLOOR   | 8-1 - Requires 3 devices connected to it,<br><br>8-2 to 8-8 - Each office will have 20 devices connected to it.                        |



| b. PALACE OF JUSTICE | OFFICES REQUIRING WI-FI COVERAGE   |
|----------------------|--|
| GROUND FLOOR         | G1 to G8<br>Each office will have 3 devices connected to it, except:<br>G 6, G7, G8 and G9 – Each office will have 20 devices connected to it, |
| FIRST FLOOR          | 1-1 to 1-10<br>Each office will have 3 devices connected to it.  |
| SECOND FLOOR         | 2-1 to 2-9<br>Each office will have 3 devices connected to it  |

**c. HIGH COURT OF SOUTH AFRICA GAUTENG LOCAL DIVISION, JOHANNESBURG**

| 6.8.3. HIGH COURT OF SOUTH AFRICA GAUTENG LOCAL DIVISION, JOHANNESBURG | OFFICES REQUIRING WI-FI COVERAGE  |
|--|---|
| GROUND FLOOR   | G1 to G16<br>Each office will have 3 devices connected to it, except:<br>G1, G2, G7, G15, G16 - Each office will have 20 devices connected to it. |
| FIRST FLOOR  | 1-1 to 1-26<br>Each office will have 3 devices connected to it, except:<br>1-1 - This office will have 20 devices connected to it.                |
| SECOND FLOOR   | 2-1 to 2-6<br>Each office will have 20 devices connected to it.   |
| THIRD FLOOR  | 3-1 to 3-6<br>Each office will have 3 devices connected to it.  |
| FORTH FLOOR  | 4-1 to 4-8<br>Each office will have 3 devices connected to it.<br>4-9 to 4-14<br>Each office will have 20 devices connected to it                 |
| FIFTH FLOOR  | 5-1 to 5-7  |



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|                |   |
|----------------|---|
|                | Each office will have 3 devices connected to it   |
| SIXTH FLOOR    | 6-1 to 6-6<br>Each office will have 20 devices connected to it.   |
| SEVENTH FLOOR  | 7-1 to 7-4<br>Each office will have 20 devices connected to it, except:<br>7-2 and 7-3 - Each office will have 3 devices connected to it. |
| EIGHT FLOOR    | 8-1 to 8-8<br>Each office will have 3 devices connected to it.<br>8-9 – 8-14 - Each office will have 20 devices connected to it.          |
| NINTH FLOOR    | 9-1 to 9-6<br>Each office will have 3 devices connected to it.<br>9-7 to 9-13 - Each office will have 20 devices connected to it.         |
| TENTH FLOOR    | 10-1 to 10-9<br>Each office will have 3 devices connected to it   |
| ELEVENTH FLOOR | 11-1 to 11-8<br>Each office will have 3 devices connected to it.<br>11-9 to 11-14 - Each office will have 20 devices connected to it.     |
| TWELFTH FLOOR  | 12-1 to 12-11<br>Each office will have 3 devices connected to it  |

**d. SUPREME COURT OF APPEAL**

|                                |   |
|--------------------------------|---|
| 6.8.4. SUPREME COURT OF APPEAL | OFFICES REQUIRING WI-FI COVERAGE  |
| GROUND FLOOR                   | G1 ,G2 ,G37, G34, G12, G32, G19, G41, G44, G46, G47, G50, G51, G53, G55, G22, G57, G75, G84, G85, G86, G89B<br><br>Each office will have 3 devices connected to it, except: |



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|             |   |
|-------------|---|
|             | G22 and G57 - Each office will have 20 devices connected to it  |
| FIRST FLOOR | F1 ,F3, F35, F36, F37, F39, F41, F43, F26, F11, F24, F16, F64, F21, F7, F45<br><br>Each office will have 3 devices connected to it, except:<br>F64 and F45 - Each office will have 20 devices connected to it, and<br>F7 and F21 - Each office will have 30 devices connected to it |

**e. HIGH COURT OF SOUTH AFRICA  
KWAZULU-NATAL DIVISION,  
PIETERMARITZBURG**

| 6.8.5. HIGH COURT OF SOUTH AFRICA<br>KWAZULU-NATAL DIVISION,<br>PIETERMARITZBURG | OFFICES REQUIRING WI-FI<br>COVERAGE   |
|--|---|
| GROUND FLOOR   | G1 to G8<br>Each office will have 20 devices connected to it<br>G9 to G13 - Each office will have 3 devices connected to it |
| FIRST FLOOR  | 1-1 – Require 20 devices to be connected to it  |
| SECOND FLOOR   | 2-1 to 2-14<br>Each office will have 3 devices connected to it  |
| THIRD FLOOR  | none required   |
| FORTH FLOOR  | 4-1 and 4-2<br>Require 20 devices to be connected to it   |



**5. Section B: Location of network cabinets**

**a. CONSTITUTIONAL COURT**

The network cabinets are all located on the Ground floor.  
There are no network cabinets on the 1<sup>st</sup> and 2<sup>nd</sup> floor.  
Location of network cabinet is office **G5** as indicated on the floorplan.

**b. THE HIGH COURT OF SOUTH AFRICA GAUTENG DIVISION, PRETORIA**

a. PTA High Court Building:

There are no network cabinets on the Ground Floor.  
Floor plans indicating the location of the network cabinets can be viewed within the North Gauteng High Court folder with filename "North Gauteng High Court - network cabinets.pdf" on Dropbox.

b. Palace of Justice:

Ground floor and 2<sup>nd</sup> floor does not have network cabinets.  
Network cabinet situated on the 1<sup>st</sup> floor only.  
Floor plans indicating the location of the network cabinets can be viewed within the North Gauteng High Court folder with filename "North Gauteng High Court - network cabinets.pdf" on Dropbox.

**c. HIGH COURT OF SOUTH AFRICA GAUTENG LOCAL DIVISION, JOHANNESBURG**

Floor plans indicating the location of the network cabinets can be viewed within the South Gauteng High Court folder with filename "Network cabinets - SGHC.pdf" on Dropbox.

**d. SUPREME COURT OF APPEAL**

Ground Floor: Network cabinet is situated next to room G69 and room G17 as indicated on the floorplan.

First Floor: Network cabinet is situated next to room F40 and room F15 as indicated on the floorplan.



**e. HIGH COURT OF SOUTH AFRICA KWAZULU-NATAL DIVISION,  
PIETERMARITZBURG**

There are no network cabling on the 4<sup>th</sup> Floor.

Floor plans indicating the location of the network cabinets can be viewed within the Pietermaritzburg High Court folder with filename “Pietermaritzburg High Court - network cabinets” on Dropbox.

**6. Section C: Additional work not in original scope of work.**

An additional Judges boardroom must be included and this boardroom must support 50 devices. The Judges Boardroom is marked as **G9**. The floorplan with file name “Ground floor G9.jpg” is in the “Palace of Justice” folder on Dropbox.

**7. Section D: Further clarification**

**a. Network cabling and patch panels**

The service provider will install all the network cables within the existing patch panels.

The OCJ will supply the all the network switches, patch panels and network cabinets.

If there is insufficient space on the patch panel to mount network cables then the service provider must install an RJ45 network connector which must be fitted to the network cable with a 2 meter slack (the RJ45 network connector will then be plugged directly into the OCJ network switch).

Dropbox link:

[https://www.dropbox.com/sh/xb4ewj1nx6709zp/AABsGHSh0Ymw\\_AxnfU-caQsha?dl=0](https://www.dropbox.com/sh/xb4ewj1nx6709zp/AABsGHSh0Ymw_AxnfU-caQsha?dl=0)

**8. AVAILABLE INFORMATION**

The available information will be sent to bidders via Dropbox and will be available on the website under tenders.

**9. ACCEPTANCE AND INCORPORATION OF ADDENDUM NO.1**

I/we accept that Addendum No.1 forms part of the tender documents.

I/We confirm that I/we

- a) Have noted the contents of this addendum;
- b) Have fully considered the addendum; and





c) Have incorporated the addendum and additions contained in this addendum in my/our tender for Bid no. OCJ2018/05

SIGNED ON BEHALF OF THE TENDERER:.....

NAME OF SIGNATORY (BLOCK LETTERS) .....

NAME OF TENDERER (BLOCK LETTERS) .....

TENDERER'S ADDRESS .....

TENDERER'S TEL NO. ....

TENDERER'S FAX NO. ....

SIGNATURE OF WITNESSES: 1.....  
2.....

NAME OF WITNESSES (BLOCK LETTERS) 1.....  
2.....

DATE: .....



**FORM FOR RECEIPT OF ADDENDUM NO. 1**

**NB:** This form for the receipt of addendum no.1 must be completed by the tenderer and submitted with the tender document (must be attached),

**FOR ATTENTION: Mr. B Mankwane**

OFFICE OF THE CHIEF JUSTICE

FOR

IMPLEMENTATION OF WIFI SERVICES AT THE SUPERIOR COURTS

BID NO. COJ2018/05

I/We acknowledge receipt of Addendum No.1 and have noted its contents.

SIGNED ON BEHALF OF THE TENDERER :.....

NAME OF SIGNATORY :.....

NAME AND ADDRESS OF TENDERER :.....

.....

.....

TEL NO. :.....

FAX NO. :.....

DATE: :.....

