



**OFFICE OF THE JUDGE PRESIDENT
WESTERN CAPE HIGH COURT**

PRIVATE BAG X9020
CAPE TOWN
8000

Telephone number: +27 21 480 2564
Fax number: 086 642 4753
Email: EPotgieter@judiciary.org.za

TO : ALL COURT USERS
FROM : HLOPHE, JP
SUBJECT : USE OF ELECTRONIC PORTABLE DEVICES IN COURT

IMPLEMENTATION DATE: 06 SEPTEMBER 2021

Be advised that when attending an open court hearing all cellphones must be switched off (not on silent) at all times. Similarly, all other portable electronic devices such as laptops, tablets, smart watches or any other device should be turned off or remain unconnected to any wifi or other network as it compromises the quality of the recording of the proceedings.

Compliance with this directive is of paramount importance as compromised recordings lead to inaudible and/or incomplete transcriptions and undue delays at the expense of all parties involved.

JUDGE PRESIDENT HLOPHE

Date: 06 September 2021



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TO : JUDICIAL OFFICERS AND LEGAL PRACTITIONERS
FROM : HLOPHE, JP
SUBJECT : TRANSCRIPTION OF COURT PROCEEDINGS
IMPLEMENTATION DATE : 06 SEPTEMBER 2021

The transcription of court proceedings and reconstruction of court records for matters on appeal or review is an unnecessary and wasteful expense to the Office of the Chief Justice and Department of Justice & Constitutional Development.

In order to limit these costs and undue delays in finalising these matters, Judicial Officers and Legal Practitioners are therefore required to take comprehensive notes, in English, during court proceedings and make such notes available as part of the court record.

JUDGE PRESIDENT HLOPHE

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TO : LEGAL PRACTITIONERS AND MEMBERS OF THE
PUBLIC

FROM : HLOPHE, JP

SUBJECT : COMPLIANCE WITH COVID-19 REGULATIONS

IMPLEMENTATION DATE: 06 SEPTEMBER 2021

All Legal Practitioners and members of the public are reminded to comply with all COVID-19 Regulations and/or Directives in place, at any given time.

Be advised that in order to comply with these regulations no consultations will be permitted to take place in any courtroom or any other open space in the court building.

When in the court building, all persons must adhere to the social distancing requirements as contained in the Regulations and/or Directives.

Legal practitioners and members of the public who have been tested for Covid-19 and are awaiting their test results, should not visit the court unless the test results are received.

JUDGE PRESIDENT HLOPHE

Date: 06 September 2021