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The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a national department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic persons are required to establish the Office:

- REF NO** : 2018/28/OCJ
- POST** : DEPUTY DIRECTOR: JUDICIAL EDUCATION AND RESEARCH
- SALARY** : R 657 558 – R774 576 per annum (all-inclusive remuneration package). The successful candidate will be required to sign a performance agreement.
- CENTRE** : NATIONAL OFFICE: MIDRAND
- LEVEL** : 11
- REQUIREMENTS** : Grade 12 and LLB degree with at least 5 years' experience in legal research; At least 3 years proven experience in a supervisory position; Proof of at least 1 publication in peer reviewed or accredited journal; LLM and a qualification in Project Management will be an advantage; Experience in working with governance or legislative structures and Committees; A valid driver's license. **Skills and competencies:** Advanced research (qualitative and quantitative) skills; Innovative and proactive; Advanced writing skills; Project Management; Stakeholder Management; Ability to work under pressure, long hours and weekends; Leadership skills.
- DUTIES** : Preparation of content for publications (Brochures, Newsletter, Articles) on continuing Judicial Education; Maintain and update database of Facilitators; Conduct training needs assessment; Conduct impact assessment on SAJEI programs; Conduct a review of Programme Content, Curriculum and Methodology of SAJEI workshops and seminars; Oversee legal research and monitor Law Researchers output; Identify regional and international best practices on Judicial Education; Facilitate development and review of SAJEI training materials; Facilitate quality assurance of SAJEI training materials; Facilitate research into Judicial education; Develop and implement SAJEI Research Agenda.
- ENQUIRIES** : Ms P Mogale ☎ (010) 493 2500
- APPLICATIONS** : Quoting the relevant reference number, direct your application to: The Director: Human Resource Management, Office of the Chief Justice, Private Bag X10, Marshalltown, 2107. Applications can also be hand delivered to: The Office of the Chief Justice No 188, 14th Road, Noordwyk, Midrand.
- CLOSING DATE** : 23 FEBRUARY 2018



**NOTE:**

In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on Form Z83, obtainable from any Public Service Department. A Z83 & CV must be accompanied by certified copies of qualifications, identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre Vetting (Pre-Screening) Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency. All candidates selected for SMS posts must undergo competency assessment test after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions.

Please refer to the Recruitment Policy in terms of relocation and resettlement enquiries.

**We welcome applications from persons with disAbilities** 

