



The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a national department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic persons are required to establish the Office:

- REF NO** : 2018/34/OCJ
- CLOSING DATE** : 23 MARCH 2018
- POST** : SENIOR LAW RESEARCHER
- SALARY** : R 417 552.00 – R 491 847.00 per annum. The successful candidate will be required to sign a performance agreement.
- CENTRE** : GAUTENG LOCAL DIVISION JOHANNESBURG
- REQUIREMENTS** : Grade 12 and an LLB Degree or equivalent qualification; 3 years' appropriate legal research experience; A valid driver's licence. **Skills and competencies:** Good communication skills (verbal and written); Good report writing skills; Problem analyzing, solving and planning skills; Decision making skills; Time management skills and Creative and analytical thinking skills.
- DUTIES** : Conduct legal research for Judges of the court as directed from time-to-time; Perform quasi-judicial functions, such as editing of judgements, proofreading and assisting in the preparation of speeches/papers for presentation by Judges; Monitor and bring to the attention of Judges new developments in law and jurisprudence; Performing any court related work which may be required by the office of the Judge President for interalia, the purposes of improving the efficiency of the court; Supervise Law Researchers; Proof reading including checking of citation appearing in judgement; Ability to defend research findings; Research and retrieve material for the library accessibility to court, physically and electronically; liaise with Court Manager with regards to HR and Finance policies.

GAUTENG: Quoting the relevant reference number, direct your application to: The OCJ Provincial Head, Office of the Chief Justice, Private Bag X7, Johannesburg, 2000 or hand deliver applications to, 12th floor, Cnr Pritchard and Kris Street, Johannesburg. **ENQUIRIES** Ms T Mbalekwa (011) 335-0404.

NOTE: In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on Form Z83, obtainable from any Public Service Department. A Z83 & CV must be accompanied by certified copies of qualifications, identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling



of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre Vetting (Pre-Screening) Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency. All candidates selected for SMS posts must undergo competency assessment test after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions.

Please refer to the Recruitment Policy in terms of relocation and resettlement enquiries.

We welcome applications from persons with disAbilities 