



188, 14th Road, Noordwyk, Midrand, 1685  
Private Bag X10, Marshalltown, 2107  
**Tel:** +27 10 493 2500 (Switchboard)  
**E-mail:** info@judiciary.org.za  
www.judiciary.org.za

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**The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person are required to capacitate the OCJ:**

**REFERENCE : 2018/160/OCJ**

**POST : CHIEF DIRECTOR: INFORMATION AND COMMUNICATION TECHNOLOGY SERVICES**

**CENTRE : NATIONAL OFFICE (MIDRAND)**

**LEVEL : 14 SENIOR MANAGEMENT SERVICE (SMS)**

**SALARY : R 1 127 334 .00 - R 1 347 879.00** per annum (all-inclusive remuneration package). The successful candidate will be required to sign a performance agreement.

**REQUIREMENTS:**

- An appropriate qualification (NQF level 7) in Information Technology;
- A relevant post graduate qualification (Masters in Information Technology) will be an added advantage;
- 6-10 Years' relevant experience of which 5 years' experience must be at a senior managerial level in Information Technology;
- A valid driver's license; Willingness to travel; Knowledge and understanding of the ICT environment end-to-end;
- Knowledge and understanding of ICT infrastructure management including disaster recovery planning; CT management in relation to strategic alignment, value delivery, resources and risk management;
- Knowledge of the IT service management;
- Knowledge of the ICT governance;
- Knowledge of ICT Project management and delivery;
- Excellent managerial and organisational skills;
- Innovative and self-driven professional with proven leadership skills;
- Excellent interpersonal skills; and Ability to perform under pressure

**CORE MANAGEMENT COMPETENCIES:**

- Strategic capability and leadership;
- Financial management;
- Programme and project management;
- People management and empowerment;
- Change management;
- Service delivery innovation; client orientation and customer focus; and Communication.

## SKILLS AND BEHAVIORAL COMPETENCIES:

- Analysis, problem solving and sound judgement;
- Decision making;
- Managing complexity;
- Planning and organising;
- Accountability;
- Resilience;
- Customer service orientation;
- Business performance management; and Organizational resource management.

## KEY PERFORMANCE AREAS:

As the Head of the Information and Communication Technology Chief Directorate, the successful candidate will be responsible for providing overall strategic management and leadership in respect of the Information and Communication Technology functions in the Office of the Chief Justice through:

- Providing strategic leadership on information technology planning and support to the Judiciary and the OCJ;
- Developing Strategies, Policies, Standards and Procedures ;
- Directing the overall operations and staff of the ICT function to ensure stable ICT infrastructure and operations;
- Strategically overseeing the development, monitoring, supporting and optimizing of key functional areas, particularly network infrastructure, security, server infrastructure, data communications and telecommunications systems;
- Resolving hardware and software related incidents and problems in a timely and accurate manner;
- Developing and implementing a customer service platform to serve the Department;
- Participating in vendor contract negotiations for all new computer equipment and software purchases for the Department;
- Creating a cost-benefit analysis for all projects;
- Managing the day-to-day operations of the ICT Unit;
- Establishing and direct the strategic and tactical goals, policies and procedures for the information technology function;
- Proposing hardware/software solutions to accomplish the Department's strategic objectives;
- Identifying user needs and resolve problems;
- Managing Service Level Agreements; and Undertaking a risk assessment, implementing and maintaining an effective risk management strategy.

**ENQUIRIES:** Ms Charmaine Gideon (010) 493 2500/2528

**APPLICATIONS:** Quoting the relevant reference number, direct your application to:  
The Director: Human Resources, Office of the Chief Justice, Private Bag X10, **MARSHALLTOWN**, 2107. For the attention of HR Directorate. Applications can also be hand delivered to the Office of the Chief Justice, Human Resource Management, 188 14<sup>th</sup> Road, Noordwyk, Midrand, 1685.

**CLOSING DATE:** 27 JULY 2018

**NOTE:** In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on form Z83, obtainable from any Public Service Department. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

**Applications received after the closing date, as well as applications received via fax/email, will NOT be considered or accepted.**



The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195(1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to pre-vetting (pre-screening). Successful candidates should note that in terms of Regulation 13 (c) of the Public Service Regulations, 2016, an employee shall not conduct any business with any organ of State or be a director of a public or private company conducting business with an organ of State. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo competency assessment test after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

Please refer to the Recruitment Policy in terms of relocation and resettlement enquiries.

**We welcome applications from persons with disAbilities** 

