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The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person are required to capacitate the OCJ:

REF NO : 2018/331/OCJ

POST : ASSISTANT DIRECTOR: SECURITY AND RISK MANAGEMENT

CENTRE : FREE STATE PROVINCIAL CENTRE: BLOEMFONTEIN

LEVEL : 9

SALARY : R356 289.00 – R419 679.00 per annum. The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- A three year National Diploma / Bachelor Degree in Security Management or Risk Management on NQF level 6 plus a minimum of three years' experience in the security environment,
- Grade A State Security Agency Course, Sound knowledge of PAIA, MISS, OHSA, Protection of Information Act, Access to Public Premises and Vehicles;
- Computer Literacy;
- A valid driver's licence.

KEY PERFORMANCE AREAS:

- Provide security advisory services to Management and maintain security value adding consultancy;
- Ensure implementation of the OCJ Security Policy;
- Development of security procedural guidelines;
- Manage matters related to integrity management and investigate security breaches;
- Ensure that physical security measures are in place by providing physical security infrastructure and key controls;
- Manage contracted security service provider and ensure compliance with the service level agreement;
- Evaluation and optimization of the implementation of appropriate security measures and procedures;
- The development and implementation of training and awareness programmes;
- Ensure compliance with Occupational Health and Safety Act;
- Interaction with security-related and relevant authorities.

ENQUIRIES: MS MA LUTHULI/ MS N DE LA REY ☎ (051) 406 8100

APPLICATIONS: Quoting the relevant reference number, direct your application to:
The Provincial Head, Office of the Chief Justice, Private Bag X20612, Bloemfontein, 9300
or hand deliver applications to the Free State High Court, Corner President Brand and Fontein Streets, Bloemfontein, 9301.

CLOSING DATE: 30 NOVEMBER 2018

NOTE: In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on form Z83, obtainable from any Public Service Department. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s),



identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

Applications received after the closing date, as well as applications received via fax/email, will NOT be considered or accepted.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195(1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to pre-vetting (pre-screening). Successful candidates should note that in terms of Regulation 13 (c) of the Public Service Regulations, 2016, an employee shall not conduct any business with any organ of State or be a director of a public or private company conducting business with an organ of State. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo competency assessment test after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

Please refer to the Recruitment Policy in terms of relocation and resettlement enquiries.

We welcome applications from persons with disAbilities 

