



188, 14th Road, Noordwyk, Midrand, 1685
Private Bag X10, Marshalltown, 2107
Tel: +27 10 493 2500 (Switchboard)
E-mail: info@judiciary.org.za
www.judiciary.org.za

The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person are required to capacitate the Office:

REFERENCE : 2018/347/OCJ

POST : CHIEF DIRECTOR: STRATEGY AND SYSTEMS

CENTRE : NATIONAL OFFICE (MIDRAND)

SALARY : R1 189 338.00 - R1 422 012.00 per annum (all-inclusive remuneration package). The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- An undergraduate qualification (NQF level 7) as recognised by SAQA;
- 5 Years' experience in a senior managerial post;
- 5 Years' working experience in leading strategy development processes and systems for an organization;
- Working experience in Communication / Public Relations; and
- A valid driver's license.

TECHNICAL COMPETENCIES:

- Working knowledge of customer focus strategies and service systems;
- Knowledge of setting targets; developing performance measures; gathering, analysing and interpreting performance data;
- Broad understanding of planning, forecasting, coordination and decision making processes; and
- Mathematical and statistical knowledge.

SKILLS:

- Analytical skills;
- Organisational skills;
- Decision making skills;
- Interpersonal skills; and
- Communication skills.



BEHAVIORAL COMPETENCIES:

- Strategic capability and leadership;
- Programme and project management;
- Financial management;
- Change management;
- Knowledge management;
- Service delivery innovation;
- Problem solving and analysis;
- People management and empowerment; and
- Client orientation and customer focus.

KEY PERFORMANCE AREAS:

- Oversee the provision of strategy and planning services by:
 - ✓ Managing the design, maintenance and implementation of an effective strategic planning framework;
 - ✓ Managing and compiling strategic, annual and operational plans;
 - ✓ Supporting units on relevant information, policy development processes and maintaining a repository;
 - ✓ Managing the development, implementation and monitoring of service delivery improvement initiatives.

- Oversee the provision of monitoring and evaluation by:
 - ✓ Designing and maintaining a monitoring and evaluation framework and systems;
 - ✓ Managing the compilation of institutional performance and strategic reports;
 - ✓ Evaluating departmental programmes and projects; and
 - ✓ Advising the Department on quality control.

- Oversee the provision of communication and media liaison services by:
 - ✓ Managing the provision of internal and external communication services;
 - ✓ Managing the provision of language services; and
 - ✓ Managing the provision of content and media liaison support.

ENQUIRIES: Mr E Moeng (010) 493 2500

APPLICATIONS: Quoting the relevant reference number, direct your application to: The Director: Human Resources, Office of the Chief Justice, Private Bag X10, **MARSHALLTOWN**, 2107. For the attention of HR Directorate. Applications can also be hand delivered to the Office of the Chief Justice, Human Resource Management, 188 14th Road, Noordwyk, Midrand, 1685.

CLOSING DATE: 11 January 2019

NOTE: In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on form Z83, obtainable from any Public Service Department. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA



evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre Vetting (Pre-Screening). Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo a competency assessment after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

We welcome applications from persons with disAbilities 

