



188, 14th Road, Noordwyk, Midrand, 1685
Private Bag X10, Marshalltown, 2107
Tel: +27 10 493 2500 (Switchboard)
E-mail: info@judiciary.org.za
www.judiciary.org.za

The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person are required to capacitate the OCJ:

REFERENCE : 2018/351/OCJ

POST : DIRECTOR: INFORMATION AND COMMUNICATIONS TECHNOLOGY

CENTRE : NATIONAL OFFICE: MIDRAND

LEVEL : 13 SENIOR MANAGEMENT SERVICE (SMS)

SALARY : R 1 005 063.00 – R1 183 932.00 per annum (all-inclusive remuneration package). The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- A three year Degree preferably BSC or equivalent in Information Systems/Computer Science;
- 5 – 10 Years' experience in ICT Operations management; Extensive experience in Data Servers, LANs and WANS, Experience in Unified communication and ICT mobile solutions ,Helpdesk Management, Technical experience in Information Security Management including business continuity planning and disaster recovery. MCSE certification will serve as an added advantage.

TECHNICAL COMPETENCIES:

- Standard software applications, including MS Office and Windows,
- Knowledge of relevant legislation and current trends in the specific field;
- Network management tools and solutions; Trouble shooting of servers, end-user computers, IT equipment; Minimum Information Security Standards; ISO Standards, ITIL.

BEHAVIOURAL COMPETENCIES:

- Strategic capability and leadership;
- Programme and Project management;
- Financial management;
- Change management;
- Problem solving and analysis;
- People management and empowerment;
- Client orientation and customer Focus.

KEY PERFORMANCE AREAS:

- Manage and oversee the ICT service desk as a single point of contact for ICT services.
- Manage Service Level Agreements of the OCJ.
- Ensure effective and efficient ICT Asset Management.
- Perform appropriate End user support including transversal systems to Head Office and all courts' standard hardware, software and voice/data network solutions as appropriate in accordance with standards, policies and procedures.

- Administer and maintain information technology systems (Data Centre Servers, LAN and WAN equipment, telephony).
- Ensure the installation, and lifecycle maintenance of PCs, servers and LAN network connectivity equipment. Deploy and maintain unified communications and mobile solutions to support users offsite and to ensure collaboration.
- Spearhead Enterprise Architecture roll-out from business, data, applications and technology for alignment and cost optimisation.
- Manage the ICT security including Disaster Recovery and ICT Business Continuity Planning.
- Take lead in Green ICT initiatives for OCJ.
- Regular monitoring and reporting of IT Operational activities.
- Ensure ICT operation's compliance in accordance with ICT standards, policies and procedures.

APPLICATIONS: Quoting the relevant reference number, direct your application to:
The Director: Human Resources, Office of the Chief Justice, Private Bag X10, **MARSHALLTOWN**, 2107. For the attention of HR Directorate. Applications can also be hand delivered to the Office of the Chief Justice, Human Resource Management, 188 14th Road, Noordwyk, Midrand, 1685.

CLOSING DATE: **11 January 2019**

NOTE: In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on form Z83, obtainable from any Public Service Department. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre Vetting (Pre-Screening). Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo a competency assessment after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

We welcome applications from persons with disAbilities 

