



OFFICE OF THE CHIEF JUSTICE
REPUBLIC OF SOUTH AFRICA

The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a national department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic persons are required to establish the Office:

- REF NUM** : 2018/158/OCJ
- POST** : SENIOR LAW RESEARCHER
- SALARY** : R 444 693.00 – R 523 818.00 per annum. The successful candidate will be required to sign a performance agreement.
- CENTRE** : SUPREME COURT OF APPEAL: BLOEMFONTEIN
- REQUIREMENTS** : Grade 12 and an LLB Degree or equivalent qualification; 3 years' appropriate legal work research experience; 1 to 3 years supervisory experience would be an added advantage; A valid driver's licence; Knowledge of the South African Constitutional and Judicial Framework and an understating of the functioning of the Superior and Lower Court Systems; proven ability to draft documents and legal instruments; Experience in electronic (legal data bases) research; **Skills and competencies:** Planning skills; Supervisory skills; Fluency in written and spoken English.
- DUTIES** : Conduct legal research for Judges of the court as directed from time-to-time; Supervise and co-ordinate the work of researchers and library staff; Maintain a repository of research products; Ensure the effective and efficient use of legal materials allocated to the court.
- ENQUIRIES** : Ms M Luthuli (051) 406 8191
- APPLICATIONS:** : Quoting the relevant reference number, direct your application to The OCJ Provincial Head, Office of the Chief Justice, Private Bag x20612, BLOEMFONTEIN, 9300 or hand delivered applications to The Free State High Court, Corner President Brand and Fontein Streets.
- CLOSING DATE** : 13 July 2018
- NOTE:** In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on Form Z83, obtainable from any Public Service Department. A Z83 & CV must be accompanied by certified copies of qualifications, identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Successful candidates should note that in terms of regulation 13 (c) of the Public Service Regulations, 2016, an employee shall not conduct any business

with any organ of state or be a director of a public or private company conducting business with an organ of state. The successful candidate/s will be subjected to Pre Vetting (Pre-Screening) Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency. All candidates selected for SMS posts must undergo competency assessment test after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions.

Please refer to the Recruitment Policy in terms of relocation and resettlement enquiries.

We welcome applications from persons with disAbilities 

