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The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person are required to capacitate the Office:

REFERENCE : 2019/501/OCJ

POST: DEPUTY DIRECTOR GENERAL: CORPORATE MANAGEMENT SERVICES

CENTRE: NATIONAL OFFICE (MIDRAND)

SALARY : R 1 446 378 - R 1 629 348 per annum (all-inclusive remuneration package). The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- An appropriate Bachelor degree (NQF Level 7) in the relevant field and a postgraduate qualification (NQF Level 8) in Management / Public Administration. A Masters degree in Management will be an added advantage;
- 8-10 Years' experience at Senior Management level;
- Experience in leading and managing transformation, change and diversity;
- Knowledge and good understanding of the Public Service Act and Regulations as well as the relevant public service prescripts, the Public Finance Management Act including Treasury Instructions and Regulations.
- Excellent co-ordination and project and programme management skills; and
- Demonstrated capabilities in research and development.



BEHAVIORAL COMPETENCIES:

- Strategic Capability and Leadership
- Programme and Project Management
- Financial Management
- Change Management
- Knowledge Management
- Service Delivery Innovation
- Problem Solving and Analysis
- People Management and Empowerment
- Client Orientation and Customer Focus
- Communications (verbal and written)

KEY PERFORMANCE AREAS

- Provide strategic leadership and oversight in achieving the strategic objectives of the Branch (i.e. Human Resources Management and Development, Information and Communication Technology, Strategy / Planning, Monitoring & Evaluation and Facilities and Security Management);
- Oversee the development and implementation of transformation and service delivery enhancement programmes in order to create a high performing organization and a safe and conducive work environment;
- Oversee the development and implementation of strategies and policies of the Branch in line with the Department's overall strategy;
- Management and coordination of stakeholder relations to ensure efficient service delivery within the Department; and
- Oversee the management of the budget and resources of the Branch.

ENQUIRIES: Mr Elias Moeng (010) 493 2524

APPLICATIONS: Quoting the relevant reference number, direct your application to: The Director: Human Resources, Office of the Chief Justice, Private Bag X10, **MARSHALLTOWN**, 2107, for the attention of HRM Directorate. Applications can also be emailed to recruitments@judiciary.org.za or hand delivered to the Office of the Chief Justice, Human Resource Management, 188 14th Road, Noordwyk, Midrand, 1685.

CLOSING DATE: **20 May 2019**

NOTE: In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on form Z83, obtainable from any Public Service Department.



A completed and signed Z83 form should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate will be subjected to Pre Vetting (Pre-Screening). Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment, applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo competency assessment exercise after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill this position.

We welcome applications from persons with disAbilities 

