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The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person/s are required to capacitate the Office:

REF NO : 2019/453/OCJ

POST : ASSISTANT DIRECTOR: RISK MANAGEMENT

CENTRE : NATIONAL OFFICE: MIDRAND

LEVEL : 9

SALARY : R 376 596-00 per annum. The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- A three (3) year National Diploma/Degree in Risk Management/Accounting/ Internal Audit or equivalent qualification;
- Minimum 3 years' experience in Risk Management and 2 years at supervisory level will be an added advantage.
- Knowledge of CURA or BARNOWL systems;
- Knowledge of Public Sector Risk Management Framework; ISO 31000, COSO Framework; King report on Corporate Governance;
- Experience in identifying new risks and rolling out risk management methodology;
- Knowledge and understanding of the Legislative Framework governing the Public Service will be an added advantage.
- Creativity, Innovative and analytical thinking skills.
- Membership of the institute of Risk Management South Africa will be an added advantage.

KEY PERFORMANCE AREAS:

- Participate in the development and implementation of Enterprise Risk Management (ERM) framework and supporting policies;
- Embed a risk management culture, risk awareness and anti-fraud awareness;
- Develop and maintain a risk and risk incident database including risk registers for the department;
- Render secretariat services at the Departmental Risk Management Forum.
- Properly and timeously communicate relevant information to equip the relevant stakeholders to identify, assess and respond to risks;



- Ensure submission of accurate and timeous risk management reports to all Departmental management structures.
- Monitor, evaluate on risk movement and performance action plans trends and warning signals by maintaining key risk indicator registers for line function.
- Enhance ERM system modification and train end users on system changes.

ENQUIRIES: Ms C Gideon/Ms L Mothemane Tel No: (010) 493 2500

APPLICATIONS: Quoting the relevant reference number, direct your application to:
The Director: Human Resources, Office of the Chief Justice, Private Bag X10, Marshalltown, 2107. For the attention of HR Directorate. Applications can also be hand delivered to the Office of the Chief Justice, Human Resource Management, 188 14th Road, Noordwyk, Midrand, 1685.

CLOSING DATE: **30 AUGUST 2019**

NOTE: In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on form Z83, obtainable from any Public Service Department. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above-mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre-Vetting (Pre-Screening). Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo a competency assessment after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

We welcome applications from persons with disAbilities 

