



188, 14th Road, Noordwyk, Midrand, 1685
Private Bag X10, Marshalltown, 2107
Tel: +27 10 493 2500 (Switchboard)
E-mail: info@judiciary.org.za
www.judiciary.org.za

The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person/s are required to capacitate the Office:

REF NO : **2019/587/OCJ**

POST : **CONTRACT SENIOR STRATEGIC PLANNING OFFICER**
(Contract valid until 31 March 2020)

CENTRE : **NATIONAL OFFICE: MIDRAND**

LEVEL : **8**

SALARY : R316 791 per annum plus 37% in lieu of benefits. The successful candidate will be required to sign a performance agreement

REQUIREMENTS:

An appropriate 3 year National Diploma/Bachelor's Degree in Strategic Management and/or Public Administration A post-graduate qualification will be an added advantage A minimum of three years' relevant experience in Strategic Planning and /or Monitoring and Evaluation

TECHNICAL KNOWLEDGE AND COMPETENCIES

- Knowledge and experience in the application of the provisions of the relevant legislation in the Public Service.
- Policy analysis and development.
- Analytical skills.
- Communication skills (verbal and written).
- Project management, presentation and facilitation skills.
- Strategic planning skills, Business process modelling.

BEHAVIOURAL COMPETENCIES:

- Analytical thinking skills.
- Problem solving and decision making skills Innovative and creative.
- People management, development and empowerment skills.
- financial management and budgeting skills Client orientation and customer focus,
- result-driven.
- Change management.
- knowledge management, computer literacy.



KEY PERFORMANCE AREAS

- Facilitating and coordinating the development of the Department's strategic plans and annual performance plans.
- Conducting the Environmental Analysis for the OCJ and the Superior Courts.
- Coordinating the development of operational plans by the units within OCJ Compilation of the Strategy and Service Delivery Planning monthly and quarterly Performance Reports.
- Development and implementation of the departmental strategic planning policy and guidelines.

ENQUIRIES: Ms L Mothemane/Ms S Tshidino Tel No: (010) 493 2500/2535/2533

APPLICATIONS: Quoting the relevant reference number, direct your application to: The Director: Human Resources, Office of the Chief Justice, Private Bag X10, Marshalltown, 2107. Applications can also be hand delivered to the Office of the Chief Justice, Human Resource Management, 188, 14th Road, Noordwyk, Midrand, 1685.

CLOSING DATE: 25 October 2019

NOTE: In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on form Z83, obtainable from any Public Service Department. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above-mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre-Vetting (Pre-Screening). Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo a competency assessment after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

We welcome applications from persons with disAbilities 

