



188, 14th Road, Noordwyk, Midrand, 1685  
Private Bag X10, Marshalltown, 2107  
**Tel:** +27 10 493 2500 (Switchboard)  
**E-mail:** info@judiciary.org.za  
www.judiciary.org.za

**The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person/s are required to capacitate the Office:**

<b>REFERENCE</b>	:	<b>2019/474DIR/OCJ</b>
<b>POST</b>	:	<b>DIRECTOR: CURRICULUM AND DEVELOPMENT (RE-ADVERTISEMENT)</b>
<b>SALARY</b>	:	R1 005 063-00 – R1 183 932-00 per annum. (All-inclusive remuneration package). The successful candidate will be required to sign a performance agreement
<b>CENTRE</b>	:	<b>NATIONAL OFFICE: MIDRAND (SAJEI)</b>
<b>REQUIREMENTS</b>	:	An LLB qualification (NQF level 7). LLM will be an added advantage; Five years' relevant experience at middle/senior management level; Experience in Legal research and A valid driver's license; Understanding of the criminal justice environment and judicial education will be an added advantage. <b>Technical Competencies:</b> Knowledge of relevant legislation; Knowledge of conducting filed work research; Data analysis and excellent report writing; Practical knowledge of curriculum and training material design; Ability to develop and review training materials on legal education; Advanced computer literacy, research capabilities and organizational skills. <b>Behavioural Competencies:</b> Strategic capability and leadership; Project Management; Financial Management; Knowledge Management; Service delivery innovation; Problem solving and analysis; People Management and empowerment; Change management; Client and customer focus and Communication.
<b>DUTIES</b>	:	Manage and oversee all functions in relation to Judicial curriculum development, design, monitoring, quality assurance, training and review; Lead the development and review of Judicial education material in line with legislative and policy changes; Manage the identification of training needs for the Judiciary and other relevant stakeholders; Develop and manage research activities as identified in the financial year research agenda; Maintain repository of all SAJEI research outputs; Manage the SAJEI journal and provide support to the editorial board; Performance management function in relations to staffing, resources and reporting.



**ENQUIRIES:** Ms D Botha /Ms C Gideon/Ms L Mothemane Tel No: (010) 493 2500/2528/2533

**APPLICATIONS:** Quoting the relevant reference number, direct your application to:  
The Director: Human Resources, Office of the Chief Justice, Private Bag X10, **MARSHALLTOWN**, 2107. For the attention of HR Directorate. Applications can also be hand delivered to the Office of the Chief Justice, Human Resource Management, 188 14<sup>th</sup> Road, Noordwyk, Midrand, 1685.

**CLOSING DATE:** **5 APRIL 2019**

**NOTE:** In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on form Z83, obtainable from any Public Service Department. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above-mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre- V e t t i n g (Pre-Screening). Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo a competency assessment after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

**We welcome applications from persons with disAbilities** 

