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**The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person/s are required to capacitate the Office:**

<b>REFERENCE</b>	<b>2020/47/OCJ</b>
<b>POST</b>	<b>STATE LAW ADVISOR (RE-ADVERTISEMENT) Candidates who previously apply need not re-apply</b>
<b>CENTRE</b>	<b>NATIONAL OFFICE: MIDRAND</b>
<b>LEVEL</b>	<b>OSD</b>
<b>SALARY</b>	R 763 212.00 per annum (LP7-LP8) (Salary will be in accordance with the Occupation Specific Dispensation Determination). Applicant must attach a service certificate/s for determination of their experience. The successful candidate will be required to sign a performance agreement.

**REQUIREMENTS:**

- An LLB or 4 years recognised legal qualification.
- At least 5 years' appropriate post qualification litigation or advisory experience.
- Admission as an advocate or attorney.
- A valid driver's licence.
- An understanding of the functioning of the Superior Courts would be an added advantage.

**SKILLS AND COMPETENCIES**

- Legal Research and Analytical skills.
- Problem solving and decision making skills
- Good communication skills (written and verbal)
- Computer literacy
- Planning and organising skills
- Report writing skills.

**KEY PERFORMANCE AREAS**



- Conduct legal research on Judges ethics and conduct of Judicial Officers.
- Establish and maintain Complaints Register of complaints lodged against Judges
- Provide legal advisory on complaints lodged against Judges.
- Provide Secretariat support to the Judicial Conduct Committee and other Committees of the Judicial Service Commission
- Manage litigation process for the Judicial Service Commission.

**ENQUIRIES: Ms L Mothemane/Ms S Tshidino 010 493 2500**

**APPLICATIONS:** Quoting the relevant reference number, direct your application to: The Director: Human Resources, Office of the Chief Justice, Private Bag X10, Marshalltown, 2107. Applications can also be hand delivered to the Office of the Chief Justice, Human Resource Management, 188, 14th Road, Noordwyk, Midrand, 1685.

**CLOSING DATE: 12 JUNE 2020**

**NOTE:** In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on form Z83, obtainable from any Public Service Department. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above-mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre-Vetting (Pre-Screening). Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.



All candidates selected for SMS posts must undergo a competency assessment after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

**We welcome applications from persons with disAbilities** 

