



**MINISTRY
PUBLIC SERVICE AND ADMINISTRATION
REPUBLIC OF SOUTH AFRICA**

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HRP & EMPLOYMENT PRACTICES: CIRCULAR NO 13 OF 2020

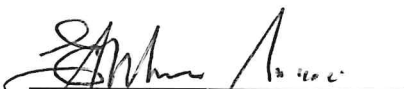
TO: ALL EXECUTIVE AUTHORITIES FOR NATIONAL DEPARTMENTS, PROVINCIAL DEPARTMENTS AND GOVERNMENT COMPONENTS

PUBLICATION OF PUBLIC SERVICE VACANCIES IN THE PUBLIC SERVICE VACANCY CIRCULAR (PSVC) DURING NATION-WIDE LOCKDOWN

1. The President of South Africa, declared a national state of disaster following the outbreak of the COVID-19 virus. In his national address, he has pronounced the decision of the National Coronavirus Command Council to urgently and drastically escalate the response by enforcing a 21 days nation-wide lockdown as a decisive measure to save the millions of South Africans from infection and save the lives of hundreds of thousands of people.
2. The nation-wide lockdown has been enacted in terms of the Disaster Management Act and entails that from midnight on Thursday 26 March 2020 until midnight on Thursday 16 April 2020, all South Africans that are not performing essential services will have to stay at home.
3. In support of the national measures, the Minister for the Public Service and Administration has considered the following in relation to the publication of the vacancy circular in the Public Service.
 - (a) The publication of Circulars 11 and 12 has been affected by the announcement. The advertisements may not be effective during this period of lockdown.
 - (b) The applicants may not be able to respond to the adverts by means of postal services and hand delivery.
 - (c) Certification of documents in the police stations and printing services may not be accessible during this period.

4. Against this background, the following measures have been considered to manage applications for employment during this period of national disaster and to assist the departments to manage applications after the lockdown has been lifted.
- (a) There will be no publications of the Public Service Vacancy Circular (PSVC) after circular no. 12 (which will be issued on 27 March 2020), until the nation-wide lockdown is lifted.
 - (b) Executive Authorities are urged to put measures in place to manage applications for the advertised posts in circulars 11 and 12 of the PSVC. The measures must include extension of closing dates for applications for employment for a period that is at least commensurate to the period of nation-wide lockdown, after it has been lifted.
 - (c) The Department of Public Service and Administration will resume the publication of the PSVC in accordance with the schedule after the nation-wide lockdown has been lifted.
5. Enquiries regarding the publication arrangements after the nation-wide lockdown has been lifted, must be directed to the following email address: PSCV@dpsa.gov.za or alternatively:
- (1) Ms Ontlametse Baloyi: Ontlametse.Baloyi@dpsa.gov.za;
 - (2) Ms Tinyiko Mkhabela: Tinyiko.Mkhabela@dpsa.gov.za; and
 - (3) Ms Zandile Buthelezi: Zandile.Buthelezi@dpsa.gov.za

Your co-operation will be appreciated.



Mr Senzo Mchunu

Minister for the Public Service and Administration

Date: 26/3/2020