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**The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person/s are required to capacitate the Office:**

<b>REFERENCE</b>	<b>2021/02/OCJ</b>
<b>POST</b>	<b>DIRECTOR: BUSINESS APPLICATIONS &amp; GOVERNANCE</b>
<b>CENTRE</b>	<b>NATIONAL OFFICE: MIDRAND</b>
<b>LEVEL</b>	<b>13</b>
<b>SALARY</b>	R 1 057 326.00 per annum. (All-inclusive remuneration package). The successful candidate will be required to sign a performance agreement.

**REQUIREMENTS:**

- A three (3) year National Diploma/Bachelor's Degree in Information Technology or equivalent qualification in ICT.
- Proven successful completion of the Senior Management Pre-entry programme.
- Minimum of five (5) years' experience in middle management within the field of Business analysis and application development.
- A valid driver's licence.

**SKILLS AND COMPETENCIES**

- Change management.
- Financial analysis.
- Analytical thinking.
- Good presentation skills.
- Strategic capabilities.
- Good report writing and communication skills.



- Analyse and identify key business needs in concept phase and translate them into high level requirements and business cases.
- Extensive knowledge of enterprises architecture and planning and business process management.
- Project management experience

## **KEY PERFORMANCE AREAS**

- Engage with stakeholders to solicit business requirements from broader Office of the Chief Justice (OCJ) ICT users.
- Develop business cases for new solutions, business requirement analysis and management.
- Consultation with business stakeholders to ensure understanding of key business processes and operations across the OCJ for enablement by ICT.
- Partner with business to manage the prioritization of requests and business solutions.
- Architecting business solutions for the OCJ business processes.
- Ensure prioritization of solutions based benefits, business impact and available funding and resource capacity for ICT.
- Participate in forums to represent the unit.
- Work with business partners to innovate and modernise Superior Court and OCJ departmental business processes.
- Ensure innovative ideas are translated into practical ICT solutions in line with business requirements.
- Collaborate with business stakeholders to maintain a roadmap to identify future capabilities, automation opportunities and enabling technologies.
- Ensure that applications and information systems meet business requirements.
- Manages the design, development and implementation of applications and business solutions, document and automate key business processes.
- Manage the court modernization program.
- Develop weekly, monthly and quarterly plans and reports for the unit.

**ENQUIRIES: Ms L Kwinika Tel No: (010) 493 2500/2533/2528/2638**

**NOTE** In terms of the OCJ's EE requirements, preference will be given to female candidates as well as persons with disabilities.



**APPLICATIONS:** Quoting the relevant reference number, direct your application to: The Director: Human Resources, Office of the Chief Justice, Private Bag X10, Marshalltown, 2107 or hand deliver applications to the Office of the Chief Justice, Human Resource Management, 188, 14th Road, Noordwyk, Midrand, 1685.

**CLOSING DATE: 05 FEBRUARY 2021**

**NOTE:** In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly will be taken into consideration. Applications must be submitted on form Z83, obtainable from any Public Service Department. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above-mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre-Vetting (Pre-Screening). Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo a competency assessment after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

**We welcome applications from persons with disAbilities** 

