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The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person/s are required to capacitate the Office:

REFERENCE	2020/111/OCJ
POST	IT INTERNAL AUDITOR – DATA ANALYTICS
CENTRE	NATIONAL OFFICE: MIDRAND
LEVEL	9
SALARY	R 376 596.00 per annum. The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- An undergraduate qualification (NQF level 6/7) in Information Systems / Informatics / Computer Science / Internal Auditing / Accounting / Commerce or equivalent.
- CIA / CISA is an added advantage.
- Three (3) – Five (5) years IT audit experience demonstrating thorough.
- Knowledge and expertise in data analytics (CAATS), use of tools and or personally developed scripts in SQL and or VB.
- Ability and willingness to travel extensively across the country.
- Ability to understand business processes, systems and data structures.
- Ability to engage with business and IT (technical) to obtain required information.
- Understanding risks and controls. A valid driver's license.

TECHNICAL KNOWLEDGE AND COMPETENCIES:

- Information and Data Analysis.
- Application of Audit Technology / CAATs.
- Knowledge of Business Process Analysis and Re-engineering.



- Knowledge of the PFMA and Treasury Regulations.
- Understanding of relevant Public Service Regulations.

BEHAVIOURAL COMPETENCIES:

- Supervisory Skills. Analytical Thinking.
- Self-driven and ability to meet deadlines.
- Knowledge Management.
- Service Delivery Innovation.
- Problem solving and Analysis.

KEY PERFORMANCE AREAS:

- The successful candidate will report to the Audit Manager, and their responsibilities will include: IT Audit planning, business process reviews, execution, project quality and reporting.
- Coding of scripts in SQL or through the use of analytics tools, testing scripts and validating results before document audit work papers.
- Assist with management of the Internal Audit technology and Data Analytics Tools.
- Engagement with IT, System and Data Owners as well as the Administrators.
- Data analytics, collating and reporting of data on monthly and quarterly basis to engagement and for each audit project.

ENQUIRIES: **Ms. S Tshidino and Ms. B Rakgotho Tel No: (010) 493 2500/ 8774**

APPLICATIONS: Quoting the relevant reference number, direct your application to: The Director: Human Resources, Office of the Chief Justice, Private Bag X10, Marshalltown, 2107 or hand deliver applications to the Office of the Chief Justice, Human Resource Management, 188, 14th Road, Noordwyk, Midrand, 1685.

CLOSING DATE: **14 May 2021**

NOTE: Office of the Chief Justice is an equal opportunity employer. In the filling of these posts, the Employment Equity Plan of the Department will be taken into consideration and preference will be given to Women, Youth and Persons with Disabilities.

In the filling of the advertised posts, the objectives of the Constitution of South Africa, 1996 and the staffing policy of the Public Service broadly



will be taken into consideration. Applications must be submitted on the new form Z83, obtainable from any Public Service Department. (www.dpsa.gov.za/vacancies/ www.judiciary.org.za). Received applications using the incorrect application for employment (old Z83) will not be considered. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above-mentioned requirements will not be considered.

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. The successful candidate/s will be subjected to Pre-Vetting (Pre-Screening). Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo a competency assessment after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

We welcome applications from persons with disAbilities 

