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The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person/s are required to capacitate the Office:

REFERENCE	2021/32/OCJ
POST	HANDYMAN
CENTRE	LABOUR AND LABOUR APPEALS COURT
LEVEL	3
SALARY	R 122 595.00 per annum. The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- Grade twelve (12) or Abet level four (4).
- Qualification in plumbing, electrical or carpentry will be an added advantage.

SKILLS AND COMPETENCIES:

- Occupational Health and Safety Act
- Knowledge on how to operate hand and power tools
- Knowledge of building infrastructure layouts.
- Computer literacy and basic software (Outlook, Excel and Word).

BEHAVIOURAL COMPETENCIES:

- Communication skills.
- Team participation.
- Reliability.
- Innovative.



KEY PERFORMANCE AREAS:

- Executive minor general building maintenance.
- Attend to minor plumbing, electrical capacity and handyman.
- Conduct routine weekly and monthly inspections of the building.
- Report unauthorized movement of equipment.
- Report deliberate damage to property and assets.

ENQUIRIES: Ms T Mbalekwa Tel No: (011) 335 0404

APPLICATIONS: Quoting the relevant reference number, direct your application to: The Provincial Head, Office of the Chief Justice, Private Bag X7, Johannesburg, 2000 or hand deliver applications to the 12th floor, Cnr Pritchard and Kruis Street, Johannesburg.

CLOSING DATE: 19 MARCH 2021

NOTE: The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. In the filling of these posts, the Employment Equity Plan of the Department will be taken into consideration.

Applications must be submitted on the **new form Z83**, obtainable from any Public Service Department. (www.dpsa.gov.za-vacancies/www.judiciary.org.za). Received applications using the incorrect application for employment (old Z83) will not be considered. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above-mentioned requirements will not be considered.

The successful candidate/s will be subjected to Pre-Vetting (Pre-Screening). Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment



applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo a competency assessment after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

We welcome applications from persons with disAbilities 

