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The President of the Republic of South Africa proclaimed, by Proclamation No 44 of 2010, the establishment of the Office of the Chief Justice (OCJ) as a National Department on 23 August 2010 to support the Chief Justice as the Head of the Judiciary and the Head of the Constitutional Court. The services of the following dynamic person/s are required to capacitate the Office:

REFERENCE	2021/35/OCJ
POST	DIRECTOR: RESEARCH AND CURRICULUM DEVELOPMENT
CENTRE	NATIONAL OFFICE: MIDRAND
LEVEL	13
SALARY	R 1 057 326.00 per annum. (All-inclusive remuneration package). The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- A Degree in Social Science/ Education/ Public Administration (NQF level 7).
- A postgraduate in Law will be an added advantage.
- A minimum of five (5) years' relevant experience at middle/senior managerial level.
- Extensive experience in Legal research.
- Knowledge of various research methodologies.
- Proven experience in conducting fieldwork research, data analysis & report writing.
- Practical knowledge of curriculum & training materials design and review.
- Experience in development & review of training materials in Judicial or legal education.
- Proven experience in producing and managing publications.
- Understanding of criminal justice environment & judicial education will be an added advantage.
- A valid driver's license.



SKILLS AND COMPETENCIES:

- Knowledge of Empirical Research Methods.
- Strategic Capabilities and leadership.
- Performance management.
- Programme and Project management.
- Financial Management.
- Knowledge management.
- Service Delivery innovation.
- Problem Solving and Analysis.
- People management and empowerment.
- Hard working, proactive and creative.
- Ability to work under pressure.

KEY PERFORMANCE AREAS:

- Manage and oversee all functions in relation to Judicial curriculum development, design, monitoring, quality assurance, training and review.
- Lead the development and review of Judicial education materials in line with legislative and policy changes.
- Manage the identification of training needs for the Judiciary and other relevant stakeholders.
- Identify and manage annual research activities.
- Maintain repository of all SAJEI research outputs.
- Manage the SAJEI publications & provide support to the relevant structures.
- Performance management function in relations to staffing, resources and reporting.

ENQUIRIES: **Ms L Kwinika Tel No: (010) 493 2500/2533/2528/2638**

APPLICATIONS: Quoting the relevant reference number, direct your application to: The Director: Human Resources, Office of the Chief Justice, Private Bag X10, Marshalltown, 2107 or hand deliver applications to the Office of the Chief Justice, Human Resource Management, 188, 14th Road, Noordwyk, Midrand, 1685.

CLOSING DATE: **26 MARCH 2021**



NOTE:

The Office of the Chief Justice is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. In the filling of these posts, the Employment Equity Plan of the Department will be taken into consideration and preference will be given to **Women and Persons with Disabilities.**

Applications must be submitted on the **new form Z83**, obtainable from any Public Service Department. (www.dpsa.gov.za-vacancies/www.judiciary.org.za). Received applications using the incorrect application for employment (old Z83) will not be considered. A completed and signed form Z83 should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s), identity document and driver's license. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above-mentioned requirements will not be considered.

The successful candidate/s will be subjected to Pre-Vetting (Pre-Screening). Financial records will only be checked and considered for applicants applying for Finance related posts. Upon appointment applicants will be subjected to vetting with the purpose of determining their security competency.

All candidates selected for SMS posts must undergo a competency assessment after the interview. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The Department reserves the right not to fill these positions.

We welcome applications from persons with disAbilities 

