

**DIRECTIVE FOR DEFAULT JUDGEMENTS TRIAL COURT PROCEEDINGS
BEFORE THE HONOURABLE ACTING JUSTICE THERON FOR 1**

9 JUNE 2023 TO 23 JUNE 2023- OPEN COURT AT 9H30 IN 4G

1. All matters will be heard in open court at 9H30. The court number will be published on the daily roll.
2. The CaseLines profile must include the following:

A separately named item at the top of the CaseLines index called "COMPLIANCE SUMMARY" containing a reference to where the following can be found:
 - * TIC ORDER (striking defence) - if applicable
 - * NOTICE OF BAR (if under bar from pleading)
 - * PROOF OF SERVICE - NOTICE OF SET DOWN
 - * PRACTICE NOTEe.g. ***"Section 003(2)-1: Notice of Set Down and Proof of Service"***
3. The draft order for the DJ trial as a separate heading must be uploaded in PDF and Word. Two hard copies of the draft order must be available at the hearing of the matter to be handed up. Please make sure there are no typographical errors on the drafts before they are handed up in Court.
4. Removals and settlements will be called first. Thereafter other matters will be heard according to the seniority of counsel.
5. Matters that have become settled: A separate profile called SETTLEMENT BUNDLE must be created containing the following:
 - * Offer and acceptance
 - * Confirmation letter in respect of draft order
 - * Draft order
6. In the event of a removal: Counsel must give a full explanation for the removal and why other matters that could have been finalised, were not able to be set down in its place. Prepare on costs. A draft order must be uploaded and two copies of the draft order for removal must be available at the hearing of the matter.
7. Heads of argument must be uploaded under a separate pocket HEADS OF ARGUMENT by 14h00 on the day before the set down date. Matters on the roll on 19 June 2023 - Heads of argument to be uploaded by no later than 16:00 on 15 June 2023.

CLERK HESTER BOTES

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ROOM 244, PALACE, INTRODUCTIONS AT 9H00