



**OFFICE OF THE HONOURABLE MADAM JUSTICE N.N BAM J
THE HIGH COURT OF SOUTH AFRICA
GAUTENG DIVISION, PRETORIA**

High Court Building, Cnr. Madiba & Paul Kruger Streets, Pretoria; 3rd Floor, Office 3.6
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03 June 2022

TO: ALL PRACTITIONERS

**PRACTICE DIRECTIVE: URGENT COURT MATTERS BEFORE THE HONOURABLE
MADAM JUSTICE BAM J: 07 – 10 JUNE 2022– VIRTUAL via MICROSOFT TEAMS –
COURT WILL START AT 10H00**

1. All matters will be heard via **MICROSOFT TEAMS**.
2. The link will be sent to the Bar Associations for the attention of the Legal Practitioners (LPs).
3. Papers are to be properly indexed and paginated with a Practice Note in line with the latest Practice Directive, dated 11 June 2021. If this is not done your matter will be struck from the roll.
4. No piece-meal filing of affidavits will be allowed.
5. The Caselines bundle will be frozen by 11h00 on 03 June 2022 and no further documents will be filed without the Judge's specific written permission.

6. All cases MUST be uploaded on Caselines. If any problems are experienced, the Registrar, Ms Ngcobo, must be contacted timeously. In the absence thereof, where links have not been populated timeously or no link has been received, the matter will be struck from the roll.
7. Please ensure that your email address is recorded as invited to your matter.
8. It is the duty of the applicant's attorney to ensure that there are no duplicate cases created on Caselines and that the particular Judge has received the correct link. In the event that this does not occur and links remain unpopulated or the Judge is sent an incorrect link, the matter will not be heard and will be removed or struck from the roll.
9. Matters with no Certificate of Urgency and / or Practice Note will be struck from the roll.
10. On the question of the Practice Note, a deficient Practice Note will be disregarded and your matter will still be removed. LPs are to refer to the Practice Manual and the Judge President's prevailing directives. The practice note is to address the following:
 - 10.1 The relief that the applicant is seeking;
 - 10.2 The basis of the relief; and
 - 10.3 The legal submissions and the legal authorities the applicant is relying on
11. In matters that are unopposed or settled, draft orders in Word format are to be emailed to the Judge's Registrar.
12. In all opposed matters, Heads of Argument are to be filed by both parties by no later than Monday, 06 June 2022 at 12h00. Rules pertaining to urgency shall be strictly enforced.
13. Non-compliance with this directive will result in a matter being struck from the roll, unless good cause is shown for non-compliance.

14. LPs are to refrain from contacting the Judge directly, either by way of an email, WhatsApp or phone.

We trust that you will find the above in order.

Best regards,

Ms Thobile Ngcobo

Registrar to Bam J

Cell: 082 640 7109