



REPUBLIC OF SOUTH AFRICA

OFFICE OF THE HONOURABLE MADAM JUSTICE KHUMALO

HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA

Pretoria High Court Building, c/o Madiba & Paul Kruger Streets, Room 3.6

Tel: (012) 492 6726 E-mail: evandermerwe@judiciary.org.za

3 March 2023

Dear Advocate/Sir/Madam

TRIAL INTERLOCUTORY COURT
BEFORE JUDGE KHUMALO (Ms) IN 2023 TERM 1 WEEK 8 (6 to 10 MARCH 2023)

1. Please contact the civil trial section for the rolls. The court clerk is Ms Gcobisa Mahlutshana (GMahlutshana@judiciary.org.za) and the registrar is Ms Nakedi Mohale (NMohale@judiciary.org.za). In the event that a matter is not on the roll, the civil court registrar is to be contacted not the Judge's Chambers.
2. The civil trial interlocutory applications will be called virtually via Microsoft Teams daily and the hearing will begin strictly at 10:00. Kindly note that if there is a change in the time of the commencement of the hearing, counsel and attorneys will be advised of such. **The link will be different for each day and will be sent either the day before or the morning of the set down. Only if litigants has not received the link after 09H00 may there be enquiries via email about it's availability.**
3. All counsel are required to appear in all the applications.
4. All counsel should be robed for the appearance.
5. Only the Counsel/attorney/applicant/respondent for the matter being called before the Judge will be allowed to have their computer's camera and microphone turned on. The rest of the counsel who are not appearing in the called matter will be requested to have their computer's camera turned off and the microphone muted



6. Postponements and removals will be called first. Thereafter the applications will be called chronologically to the number appearing on roll..
7. Legal representatives should ensure that all relevant documents are uploaded to Caselines including the practice note, notice of set down and the draft order (in both Word and Pdf format in relation to the draft order).
8. **The draft order which is uploaded must clearly reflect the surname of the Judge, date, the name of the counsel, the attorney and their respective e-mail addresses. If the phrase "Further and/or alternative relief" appears in your draft order it must be deleted.**
9. All documents should be uploaded by 12:00 the previous court day of the hearing. It must be available on Caseline the day of the hearing.
10. Postponements and/or removals should be communicated by e-mail to evandermerwe@judiciary.org.za and ellickvdermerwe@gmail.com.

Yours faithfully

(ELECTRONICALLY GENERATED; NOT SIGNED)

Mr E van der Merwe

Judge's Secretary

The Honourable Judge KHUMALO (Ms)

Tel No: (012) 492 6726

Cell No: 083 644 3211 (WhatsApp only)

E-mail: evandermerwe@judiciary.org.za