



**HIGH COURT OF SOUTH AFRICA
GAUTENG DIVISION, PRETORIA
Chambers of the honourable Madam Justice Kooverjie J**

Tel: 012 314 9017

Email: snaude@judiciary.org.za

1. All matters will be heard in open court, namely court 4C;
2. Matters will be heard on Tuesday from 09:00 and on Wednesday, Thursday and Friday from 09:30 in court 4C. Kindly note that your matter may be allocated to later in the week.
3. There must be proof of service on Caselines in all matters before Judge Kooverjie;
4. Heads of argument should have already been uploaded onto Caselines but definitely by no later than 16:00 on Friday, 10 March 2023;
5. One copy of the order/draft order, where applicable, should be handed up in court. If the parties need a signed by the judge only order, two copies must be handed up in court.
6. The order made in court, stamped and signed by the Registrar, will be uploaded onto Caselines within a day after the order was made;
7. No documents or orders should be e-mailed, everything must be uploaded onto Caselines.
8. Please inform our office as soon as possible if a matter is to be removed or has settled.

Suzette Naude

SECRETARY TO THE HONOURABLE MADAM JUSTICE KOOVERJIE

10 March 2023