



**JUDGES' CHAMBERS  
OFFICE OF HONOURABLE ACTING JUDGE PILLAY  
IN THE HIGH COURT OF SOUTH AFRICA  
(GAUTENG DIVISION, PRETORIA)**

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24 March 2023

To: All Legal Practitioners

**DIRECTIVE: DEFAULT JUDGMENT 27 MARCH 2023 TO 31 MARCH 2023**

1. Kindly note that all matters will be heard in open court at 10h00. Practitioners will be advised of the court number in due course.
2. Legal practitioners may introduce themselves at 9h30.
3. Legal practitioners are requested to communicate the removal from the roll or the postponements of a matter by email to [TMabona@judiciary.org.za](mailto:TMabona@judiciary.org.za) as soon as the legal practitioners become aware of same.
4. Legal practitioners are requested to create a separate section on Caselines containing the documents, which are relevant to the default judgment, which documents should include, but not be limited:

- 4.1. the practice note;
  - 4.2. heads of argument;
  - 4.3. compliance affidavit;
  - 4.4. TIC order;
  - 4.5. proof of service of the TIC order;
  - 4.6. the application for default judgment;
  - 4.7. proof of service of the application for default judgment;
  - 4.8. pleadings;
  - 4.9. expert reports;
  - 4.10. offer of settlement from the RAF;
  - 4.11. proposed draft order communicated to the RAF and proof of such communication;
  - 4.12. letter of confirmation;
  - 4.13. contingency fee agreement (if applicable);
  - 4.14. draft order.
5. Legal practitioners are requested to upload short heads of argument and the proposed draft order.
6. Legal practitioners are requested to provide two hard copies of the proposed draft order to the court on the date of the hearing.

Yours faithfully,

Ms T Mabona  
Secretary to Justice Pillay AJ  
High Court of South Africa  
Gauteng Division  
Pretoria