



REPUBLIC OF SOUTH AFRICA
HIGH COURT OF SOUTH AFRICA
NORTH GAUTENG DIVISION
PRETORIA

DIRECTIVES FOR FAMILY COURT BEFORE ACTING JUDGE HAUPT:

11 – 15 SEPTEMBER 2023.

Open Court: 8C

Secretary to Haupt AJ:

Ms Felicia Molusi-Lechuti
Office 5.8, Fifth Floor
Tel: 012 492 6772 / 0797100254
c/o Paul Kruger and Madiba Streets, Pretoria, 0001
E-mail: FMolusi@judiciary.org.za

HEARINGS AND HARD COPIES OF PAPERS:

1. The proceedings will be conducted in **OPEN COURT 8C** starting at **9h30**.

1.1 All family related matters set-down in the motion court and urgent court for the week of **11 – 15 SEPTEMBER 2023**, will be heard in the Family Court on the set-down date.

2. All practitioners are requested to prepare a **draft court order** and **to upload it onto Caselines**. Hard copies of draft orders must be handed up when matters are called.

3. In **EVERY** matter a **hardcopy of the papers filed as it appears on Caselines (including practice note, heads (if applicable) and draft order)** is to be provided as follows:

3.1 Matters set-down for Monday and Tuesday (11 & 12 September 2023), **Hard-Copies to be delivered by 12h00 on Friday 08 September 2023.**

3.2 Matters set-down for Wednesday 13 September 2023 to be delivered by **12h00 on Monday 11 September 2023.**

3.3 Matters set-down for Thursday and Friday (14 & 15 September 2023) to be delivered by **15h00 on Tuesday 12 September 2023.**

3.4 All Copies to be delivered to: **Judge's secretary: Ms Felicia Molusi- Lechuti**
Office 5.8 (Fifth Floor)
Location: Pretoria High Court

4. In **Rule 43** applications, it is the responsibility of each party to ensure that a hard-copy of the applicant's/respondent's papers and the completed FDF's is delivered within the time frames as referred to in 3.1 to 3.4 above.

PRACTICE NOTES, HEADS AND DRAFT ORDERS:

5. A complete ***practice note***, stating the full particulars of counsel and attorneys, the nature of the application, the issues to be decided, and an estimate of the duration must be uploaded, ***within the time frames as referred to in 3.1 to 3.3 above.***
6. If there is any other information to be conveyed, it must also be stated in the practice note.
7. ***Draft Orders***, indicating the date and particulars of the Judge, must be filed on Case lines ***within the time frames as referred to in 3.1 to 3.3 above.***
8. It is the responsibility of the applicant's attorney to ensure that the matter is TIMEOUSLY, PROPERLY AND FULLY uploaded onto Case lines. Late filing or updates will not be accepted.

UNOPPOSED DIVORCES:

9. In divorce matters in which there are **no minor children or dependent major children, no appearance will be required, by both the Legal Representatives and their clients.** Such matters will be decided on the papers except when the parties are informed that oral evidence is required. The plaintiff must ensure that all the relevant affidavits have been filed.
10. In divorce matters where there are **minor children or dependent major children involved**, the plaintiff (and/or defendant, if applicable) must appear in an open court.
11. Witness that appear are to be properly and suitably dressed for the Court.
12. Hard copies of draft orders (including the settlement agreement) must be handed up when matters are called.
13. Proof of service of the set-down must be uploaded on caselines.

INTRODUCTIONS:

14. Introductions will be done in Court.

Haupt AJ

JUDGE OF THE HIGH COURT

PRETORIA

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