



OFFICE OF THE CHIEF JUSTICE  
REPUBLIC OF SOUTH AFRICA

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Office of the Registrar of the High Court of South Africa, Gauteng Division,  
Pretoria

Private Bag X67, Pretoria, 0001

Tel No: (012) 492 6748

**DIRECTIVES FOR UNOPPOSED MOTIONS FOR THE WEEK**  
**20 & 22 FEBRAURY 2024 IN OPEN COURT 4D**  
**BEFORE MADAM JUSTICE LESO AJ**

1. Introduction will be done at 9:45 in the judges chamber no. 4.8
2. Applications will be heard in **Open Court 4D at 10H00**, unless disposed of timeously in terms of paragraph 2.
3. In the event that an application will not be proceeding please endeavour to notify the Registrar by e-mailing the relevant notice to [Mmmampa@judiciary.org.za](mailto:Mmmampa@judiciary.org.za) by 16h00 on the day preceding the hearing. Provided this is done, counsel do not have to appear.
4. **Draft orders:**
  - (a) The preamble to the court order must read as follows:

“Having heard counsel for the applicant/parties and having read the documents filed on record the following order is made (or it is ordered that):

    1. ....
    2. ....”

- (b) The court order must not include a paragraph “Further and/or alternative relief”.
  - (c) Costs, if any, must be made subject to the discretion of the Taxing Master.
  - (d) Please be mindful of syntax.
  - (e) The following information must appear on all draft orders:
    - (i) Date;
    - (ii) Judge’s name, Leso AJ;
    - (iii) Court where the matter will be heard. **4D**
    - (iv) Mode of hearing (i.e., open court);
    - (v) The name and contact details of counsel and the instructing attorney/ attorneys;
    - (vi) Correct case number.
5. All court orders must be uploaded onto CaseLines in word format and copies must be available for handing up for signature by the Judge.
6. Save for draft orders, no other documents may be uploaded onto CaseLines after the roll has closed.
7. Practitioners are urged, prior to moving an application, to consider notes, if any, annotated by the Judge on Case Lines.

Regards,

Mmabatho

Office 4.8