

REPUBLIC OF SOUTH AFRICA



IN THE HIGH COURT OF SOUTH AFRICA
GAUTENG DIVISION, PRETORIA
CHAMBERS OF THE HONOURABLE JUDGE VAN DER SCHYFF

**DIRECTIVE: URGENT APPLICATIONS BEFORE VAN DER SCHYFF J
AND MILLAR J FOR THE WEEK 25 APRIL 2022 – 29 APRIL 2022**

Judge Van der Schyff and Judge Millar will hear urgent court applications from Friday 22 April 2022 at 16h00 until Friday 29 April 2022 at 16h00. You are kindly requested to note the following directive issued by Judge Van der Schyff in respect of all urgent applications enrolled during this period.

1. This directive is accompanied by an allocated roll for the urgent applications to be heard during this week.
2. The secretary to Judge Van der Schyff is Mr. Sello Tshetlho. He can be contacted via email at sello.tshetlho@webmail.co.za / STshetlho@judiciary.org.za , and on 072 062 4733.
3. The secretary to Judge Millar is Ms. Hester Botes. She can be contacted via email at HBotes@judiciary.org.za or 0832977406
4. With the exception of applications brought outside of normal court hours, all applications should be properly issued by the Registrar before Mr. Sello Tshetlho, secretary to Judge Van der Schyff, is approached for the enrolment of the application.
5. The contact number for urgent applications to be heard **out of ordinary court hours is 0681047107**. The number is **not** to be used for general enquiries or for any issue other than urgent applications to be heard **out of ordinary court hours**. **The phone will only be answered after normal court hours**.
6. Applications will be heard by both Judges in open court by way of physical hearings during normal court hours. Please consult the day roll as to which court rooms will be used for this purpose.

7. Applications heard out of the ordinary court hours will be heard either on a virtual platform or in physical court as arranged with the specific Judge that will be dealing with the application.
8. With the exception of return date applications and **matters of extreme urgency**, a general roll call for matters before the respective judges will be held at 10h00 on Tuesday 26 April 2022. This must be attended by counsel. During roll call, removals, settlements and *ex parte* matters will be of disposed first. Thereafter counsel may call their matters in order of seniority for unopposed urgent applications to be heard and thereafter opposed allocations will be heard or allocated for hearing during the remainder of the week.
9. In the event that alternative arrangements regarding the date or time allocated for the hearing of a matter are requested, such request must be made in writing and sent by way of email to the respective Judge's secretary.
10. Due to the time constraints imposed by the nature of urgent court, no consideration will be given to documents belatedly filed, save in exceptional circumstances. A satisfactory explanation must be incorporated in the practice note.
11. Parties must prepare hard copy draft orders to be handed up when matters are called.
12. **Practitioners are reminded of the normal Rules and practice pertaining to the bringing of urgent court applications and are urged to take note of the Memorandum to Practitioners *in re: Procedure in the Pretoria Urgent Motion Court*.**
13. The enrolment of an allegedly urgent matter found not to warrant a hearing on this roll may, at the discretion of the Judge seized with the matter, result in a punitive costs order. Which may include a costs order *de bonis propriis* being awarded.
14. Service of process in all urgent applications shall comply with the Rules of Court. Where an agreement was reached by all the representatives of all parties to vary the requirements of the Rules to facilitate a wholly electronic exchange of papers, this must be specifically stated in the practice note.
15. Covid-19 still holds a threat to our health and to ensure the safety of all parties involved, anyone seeking access into the court building must submit to compulsory screening, must wear a face mask and must adhere to applicable social distancing rules.

Regards
 Mr. Sello Tshetlho
 Secretary to Judge Van der Schyff
 High Court of South Africa