HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA
FROM THE CHAMBERS OF JUSTICE MKHABELA J

TO: ALL LEGAL PRACTITIONERS
UNOPPOSED MOTION COURT DIRECTIVE 08, 10, 12 DECEMBER 2025

1. Matters will be conducted in an open court at 10:00.
2. Introductions will be done at 09:50, legal practitioners must wait in court.
3. All draft orders in word and pdf format should be uploaded on Caselines. Kindly ensure that it complies with the practice directive, i.e. the Judge's name, date, mode of hearing etc. Including the disclaimer below:

"This Order is made an Order of Court by the Judge whose name is reflected herein, duly stamped by the Registrar of the Court and is submitted electronically to the Parties/their legal representatives by email. This Order is further uploaded to the electronic file of this matter on Case Lines by the Judge or her Secretary. The date of this Order is deemed to be _____.

5. Draft orders must correctly reflect the number on the roll and correct case numbers.
6. The Court will not deal with matters that were not placed timeously, if your matter was properly enrolled but does not appear on this roll, please contact the enrolment office.
7. Parties are to ensure that all documents inclusive of draft orders and practice notes are uploaded at least 3 days before the date of set down.
8. All matters must comply with paragraph 26.5 to 26.13 of the consolidated practice directive 1 of 2024. The practice note must contain the nature of the application, documents to be read and short submissions on relief to be granted.

9. Where matters settle or are to be removed, ensure that a note to the effect is made timeously on CaseLines, a notice of removal is served and uploaded and/or a draft order encapsulating the removal terms/ settlement terms is uploaded and handed up to Court.

10. Non- compliance matters will be removed from the roll.

Kind Regards

OFFICE OF THE CHIEF JUSTICE
REPUBLIC OF SOUTH AFRICA

Ms Tshilidzi Mabada
Judge's Secretary
Office: 2.7 main building (2nd floor)
Gauteng High Court, Pretoria Division
Cnr Madiba & Paul Kruger Street
Tel: 012 315 7460
Email: TMabada@judiciary.org.za